



## IOWA SOCIETY OF SOLID WASTE OPERATIONS

Iowa Chapter of SWANA

### APPROVED Board Meeting Minutes

May 4, 2018 ISOSWO Board of Directors meeting was held at Ola Babcock Miller Library 1112 E Grand Ave Des Moines, IA 50319.

**Call to Order:** President Rowland called meeting to order at 10:03 AM.

**Roll Call:** Rowland called roll.

Present: John Foster, Mike Classen, Jennifer Frampton, Bill Rowland, Wade Hamm, Brian Seals, Lori Dicks, Mary Wittry, and Karmin McShane.

Absent and excused: Dan Bacehowski, and Jody Rhone.

Also present: Amie Davidson, Kathy Morris, Jeff Phillips, Christine Collier, and Rick Hurt.

**Approve/Amend Agenda:** Wittry made the motion to approve the agenda with inclusion of approval of the March 2 meeting minutes. Second by Hamm. All ayes, motion carried.

**Approve Meeting Minutes:** Hamm made the motion to approve the March 2 and April 6, 2018 meeting minutes. Second by McShane. All ayes, motion carried.

**Treasurer's Report:** Classen presented the Treasurer's Report, most of these expenses are related to the spring conference and starter dollars for the Fall Conference. We still need to write a check to IRA for the fall conference (approximately 36 K). Foster questioned a reconciliation discrepancy, this was a bank error and is being corrected. Wittry made the motion to approve the Treasurer's Report including expenses. Second by Foster. All ayes, motion carried.

Classen presented a draft 2018-19 fiscal year budget, this should be ready for approval at the June meeting. Still waiting for input from committees, this is our new set of budget categories and is significantly slimmed down. Rowland: how is it going with the accounting firm? Classen: Starting in July 1 it will be nice, the reports we want to see each month will be automatically generated as well as a reconciliation report.

**Chapter Director Report:** Wittry reported on update of SWANA governance. Region 10 had a conference call which includes North Dakota, South Dakota, Missouri, Minnesota, Kansas Nebraska and Iowa. Discussed how we select a regional director, funding, and setting performance goals for that position. SWANA is coming out with a MOU for Region responsibilities prior to December 31 and these changes now go to membership vote in the next month. After membership approval, by-law updates etc. should be ready to launch at Wastecon in 2019. Anyone interested in the regional director position will submit an application. An outside reviewer will make the selection or each of the IB directors will have a vote.

**DNR update:** Davidson reported on the Stakeholder meeting May 1, really good discussion and comments and held a brief follow up meeting to determine next steps. The initial step will be life-cycle analysis on the different types of materials that we want to address. HHM rules will go to EPC this month, rule 106 on transfer stations is still in progress-struggling with simplifying financial assurance requirements. Hurt: change in the annual inspection requirement? Davidson: yes, realizing the same amount of activity that goes into landfills does not need to go into transfer stations. Waste conversion technologies are still being discussed within the internal workgroup. Regarding chapters 118 and 122 we are hoping to have some initial meetings and may combine the chapters into one. Mike Smith has been working on closed landfills and closure requirements as well as partnerships with conservation and recreation to determine alternate uses for those sites. Witty: will there be notes or a white paper coming out of the stakeholder meeting? Davidson: I will check.

#### **COMMITTEE REPORTS:**

**Legislative:** Foster reported the committee is looking at next year's activities. The legislative liaison contract is up next year, so do we renew or go out for an RFP? Still discussion about a legislative breakfast vs. lunch, but not recommending any changes this year on the budget.

**Technical:** Rowland reported that Bacehowski plans to meet with DNR in the next few weeks to evaluate steps for closure/post closure and bring them back to the committee in the next month.

**Nominating:** Seals: This year all of the officer positions are up for election, officers if you want to continue or move around let me know, as well as two board member positions. Also, please share any names of those who have expressed interest in serving on the board. Witty: officers could serve another two years for consecutive terms.

**Member Services:** Seals presented results of the kitchen sink survey results. In 2010 we had 27 agencies so participation was down this time. Now that this is finalized, do we want it on the website and is it just for ISOSWO members? Witty: it's disappointing how few agencies participated. Hurt: survey monkey was difficult to use. Consensus to offer the survey in an Excel format as well before finalizing. Seals will send out simplified version in Excel for people to write in and then recompile data. Goal will be to have finalized results by the next board meeting.

#### **Conferences**

**Spring:** Witty: Storm Lake is looking like the 2020 location, Fort Madison in 2021. Seals: plan to offer fall conference to Sioux City in 2021? Erin's contract goes through 2020 but we could extend. Kathy: Witty will reach out to Okoboji and Sioux City.

**Fall:** Foster reported the committee sent out the call for papers last week with a deadline of June 1 and hope to have sessions solidified by end of July. Sponsorship solicitations also went out. Discussed the process for soliciting abstracts outside of topics requested on the call for papers. Seals: with the schedule change and starting the fall conference right away Monday afternoon there will be no golf outing due to lack of interest in the 8:00 tee time. Foster: with other schedule changes, we will need to up our budgeted amount for food and beverage costs since we are taking over conference space earlier in the morning and vendors are setting up at 8:00 am.

**Awards:** Rowland shared the awards application for 2018. Plan to post this on the website and e-blast on Monday.

**Scholarship:** Frampton presented recommended scholarship awards for 2018. Wittry: do all of the applications awarded meet the SWANA requirements? Frampton: One application is questionable as she is not a graduating senior entering her first year or a third/fourth year student pursuing a four year degree in a solid waste related field. Part of the committee felt she should be recognized and she scored well among the applicants, the committee reached a consensus to award her a lesser amount as a local ISOSWO scholarship only. Wittry: I think this is a slippery slope. Frampton: This was the committee's recommendation but I would like to hear the board's opinion before moving forward. The very short review period left little time for the committee to fully discuss this issue. Dicks: I struggled with this as a committee member, she is a great student but we can't change the rules. Foster: is this a unanimous recommendation? Frampton: No, the committee is split which is why I encourage the board to consider it. Motion by Classen to send the recommendation back to committee for further review and to accept the committee's finalized recommendation in order to meet the June 1 SWANA submission deadline. Second by Wittry. All ayes, motion carried.

**Safety:** McShane: concerning the safety training and the MOU's from host sites, MWA has not yet received authorization to host the safety training. Please consider holding until Monday May 7 so we can finalize Metro as a site and answer any questions. We would have to go back to ATS to modify training if we don't have the site. Seals: most likely we will be working with our demo providers for equipment. Just as an option we could schedule extended options at Scott County. McShane: it would help to provide access to members and ATS would have less expenses. Seals: consider moving the board meeting to that time frame (Nov 7) to evaluate the training and expense. Rowland: Scott Smith was on the most recent Safety Committee call, IMWCA feels they should go to other cities/counties for visits and no longer have a solid waste safety day. Collier: a Safety Meeting will be held August 8 in Newton at 9:00 before the 10:00 board meeting.

**Adjourned:** Classen made a motion to adjourn at 11:15. All ayes, motion carried.

Respectfully Submitted, Jennifer Frampton