



Board Meeting Minutes APPROVED

September 7, 2018 ISOSWO Board of Directors meeting was held at Ola Babcock Miller Library 1112 E Grand Ave Des Moines, IA 50319.

**Call to Order:** Mike Classen called meeting to order at 10:01 AM.

**Roll Call:** Classen called roll.

Present: Mike Classen, Wade Hamm, John Foster, Lori Dicks, Jen Frampton, Dan Bacehowski, Karmin McShane, Brian Seals, and Jody Rhone.

Absent and excused: Bill Rowland and Mary Wittry.

Also present: Hal Morton, Bill Schmitt, Cindy Turkle, Amie Davidson, Rick Hurt, Christine Collier, and Jeff Phillips.

**Approve/Amend Agenda:** Bacehowski made the motion to approve the agenda. Second by Rhone. All ayes, motion carried.

**Approval of August 1, 2018 meeting minutes:** Foster made the motion to approve the August 1, 2018 meeting minutes. Second by Hamm. All ayes, motion carried.

**Treasurer's Report:**

Classen reported that Quickbooks has been down all week and was not able to produce regular treasurer reports, provided bank statement instead. Foster asked about recurring transfer from operating account into scholarship account. Hamm made the motion to approve the August expenditures. Second by Rhone. All ayes, motion carried. Turkle requested the balance of the operating account.

**Officers' Reports:**

none

**Chapter Director Report:**

none

**DNR update:**

Davidson: Transfer Station/CCC rule review is progressing, should be simplified and not a lot of permit renewal requirements. Foster: do they still have to participate in Comprehensive Planning? Yes, that is a code requirement. Morton: what about financial assurance? Davidson: Yes. You can decide if you want to do a cost estimate or go with our suggestion. This should be out to you soon. Regarding the CRT chapter, Sue Johnson held a meeting with the processor permit holders and is looking at getting more information from the collectors but not necessarily the generator. Regarding environmental

covenants a meeting was held for stakeholders, input deadline is September 21. Once we have a finalized version of the SOP guidance document we will send that out. The department is also watching possible mcl limits set by EPA on PFAS. Testing is very difficult as sampling is so sensitive. Because it affects drinking water, waste water, solid waste, and contaminated sites we are setting up meetings to coordinate internally. This is in the beginning stages but as we move forward we may ask for input from you.

#### **COMMITTEE REPORTS:**

**Audit:** Hamm reported the audit is scheduled for today after this meeting.

**Legislative:** Foster reported the agreement with the Capitol Group for legislative services will expire this year. The committee recommends changing the period of the agreement to a fiscal year to align with the approved budget and continuing with a revised agreement with Jim to include: contract period through 2020 as two year blocks to correspond with the election cycle, two additional terms are available for a total of six years; compensation levels will change to \$6,000 first year, \$6,500 the second, then additional terms are capped at a 3% raise per term; and adding Section 10 outlining termination option with 60 days notification. Motion by Hamm to approve the contract with changes. Seconded by Bacehowski. All ayes. Legislative priorities will be available at the fall conference for review by members at the Annual meeting.

**TAC:** Bacehowski reported that comments on the draft environmental covenant are due by 9/21. Will be scheduling a TAC meeting for internal discussion amongst ISOSWO and then subsequent meeting with DNR to discuss those comments.

**Nominating:** Seals reported the ballot is out, members have until the 27<sup>th</sup> to vote. Dicks: as of the end of yesterday 32 ballots were received. Morton: were there database issues with SWANA in getting that out to members? Seals: Erin is checking on that. In the past we have not direct mailed ballots to members. Seals will follow up.

**Member Services:** Seals asked if the board has requests from member services. Discussion regarding results of the Kitchen Sink Survey and how they are being shared with membership. Bacehowski: we will need to solicit for the 2019 Swanapalooza sponsorship this fall.

#### **Conferences:**

**Spring:** No update yet.

**Fall:** Foster reported on fall conference planning activities. Classen asked for clarification on sub-contractor billing procedures for event planning services. Classen will review the contract to ensure we are in compliance. Discussion regarding these services for future years.

**Awards:** Dicks reported that 5 award applications were received and the committee recommends the following for 2018 Awards: Outstanding Professional Achievement Award - Facility Operator: Dan Henkenius - Carrol County Solid Waste Management Commission; Outstanding Facility/Program Award - Solid Waste Management Education Program: "Rocky Recycler" Educational Program – Great Rivers Regional Waste Authority; Innovative Project Award —Landfill Project: Overlook & Trails Landfill Improvement Project - Cedar Rapids/Linn County Solid Waste Agency. The Committee also recommends that the Overlook & Trails Landfill Improvement Project - Cedar Rapids/Linn County Solid Waste Agency

receive the 2-3 minute professionally produced video award. Motion by Foster to accept the recommendation of the committee and to execute the contract for the video award. Second by Bacehowski. All ayes, motion carried.

**Safety:** Classen provided the safety committee update from Laura Routh. The Operator Training Course in Des Moines in September was cancelled due to low enrollment. ATS has agreed to honor the price for a future date, any available slots at Scott County training session will be filled by Des Moines participants and any remaining payment checks will be returned.

**Adjourned:** Bacehowski made a motion to adjourn at 10:49. All ayes, motion carried.

Respectfully Submitted, Jennifer Frampton