

# **CHEROKEE COUNTY LANDFILL**

## **RECYCLING/HHW EMPLOYEE**

### **POSITION OVERVIEW:**

To perform recyclable material processing tasks and operates recycling processing equipment. Litter pick up around the landfill property and off the property on an as needed basis. To be able to drive our leachate tanker truck when needed. Will need to acquire a class B CDL with air brake and tanker endorsement.

To work in the household hazardous waste regional collection center located at the Cherokee County Landfill. This position does require the applicant to travel on scheduled days in the afternoon and early evening to various towns in Cherokee, Ida and Sac Counties to collect household hazardous waste. Applicant must be able to obtain HHW state certification as required by the State of Iowa.

This position is a full-time position.

### **ESSENTIAL FUNCTIONS:**

- Operates fork lift to move recyclable materials for processing, sorting, storing and transportation
- Operates skid steer to move recyclable material for processing, sorting, storing and transportation
- Drives a pickup truck w/ trailer to pick up recyclables and household hazardous waste at customer locations as scheduled. Therefore, must have a valid driver's license an MVR will also be run.
- Sorts recyclable materials according to prescribed criteria
- Operates recycling processing equipment including but not limited to a baler
- Unloads material from trucks and loads trucks with material
- Monitors equipment operation and reports malfunctions and other maintenance and repair needs to manager
- Notifies scale operator when shipments of material are needed
- Sort household hazardous waste into proper containers such as: oil-based paint, used oil, flammable, corrosives (base & toxic), oxidizers, pesticides, gas, mercury, and toxic, etc.
- Manage the proper disposal of the household hazardous waste as required by the State of Iowa.
- Maintains and cleans recycling and HHW buildings
- Performs daily pre-operation check on equipment
- Drive our leachate tanker truck. Loads and unloads leachate at designated sites.
- Performs other tasks as assigned by supervisor, such as litter pickup, fill in as a scale operator, etc.

### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

Skill in:

- Operating forklift
- Operating skid steer
- Driving pickup truck with trailer
- Must be able to read and write English
- Basic computer skills
- Drive a commercial vehicle (Class B CDL with air brake & tanker endorsement)

Ability to:

- Obtain proper forklift certification
- Obtain skid steer certification
- Obtain Class B CDL with air brake & tanker endorsement within 6 months of hire.
- Obtain the required HHW certification from the State of Iowa. Must take and pass a 24 hour course and maintain the 8 hours of refresher training annually with the State of Iowa.
- Self-motivated, ambitious and be able to work independently, as this position requires the person to work alone the majority of the time.
- Work outside in all types of weather conditions
- Operate all vehicles and equipment safely and efficiently
- Stand for prolonged periods of time
- Lift, push or pull up to 50 lbs
- Manage their time and schedule
- Work with customers and advise them.

**Additional Requirements:**

- Pass a pre-employment Physical Capacity Profile for this job.

Note: This job description is not intended to be all-inclusive. Employee may perform other related duties as instructed.